



BRENT INTERNATIONAL SCHOOL SUBIC

**Computer, Network, and Internet Acceptable Use Agreement
School Year 2015- 2016**

The use of computers, the school network and the Internet at Brent International School Subic can greatly enhance learning and is offered to students as a privilege, not a right. All students are welcome to use our equipment and facilities provided that they and their parents or guardians understand and sign this Agreement.

I understand and promise:

- 1) To use the computers, network, and Internet at Brent only for educational purposes.
- 2) To use the Internet ethically and to intentionally look on the Internet only for material that is for educational purposes. I will not look for or share suggestive, obscene, threatening, racist, sexist, libelous, abusive, harmful, vulgar or otherwise inappropriate language or material.
- 3) To use information, images and other material ethically, properly quoting sources for the use of other people's intellectual property.
- 4) To respect the privacy of others and not to access other people's accounts or files, either staff or students. Attempting to hack into the school network, obtain passwords, or to access, open, print, or modify someone else's work will be treated as theft.
- 5) That any communications originating or received from Brent school reflect on the reputation of the school and will be worded respectfully.
- 6) To leave computers, the area around them, and the labs ready for the next person to use, i.e. quitting all applications, saving all work in appropriately named personal folders and logging off of the network. Work not saved in one's own folder will be deleted.
- 7) To have an anti-virus program installed on personal laptops and run for virus updates regularly.
- 8) To have external storage devices such as flash memory or external hard drives scanned for viruses.
- 9) Not to use the Internet to play or download games, music or video.
- 10) Not to use on-line chat rooms, instant messaging programs or any form of social networking sites (e.g. facebook, myspace), without direct teacher supervision.
- 11) Not to "cheat" or "bypass" the filtering system of the school.
- 12) Not to use peer-to-peer networking or peer-to-peer file sharing that will cause a significant decrease in the speed of the network.
- 13) Not to reveal my personal address, phone number or other personal information, or those of other students or staff over the Internet.
- 14) Not to purchase or order any merchandise or services over the Internet or through an electronic bulletin board.
- 15) Not to originate or forward any chain letter or pyramid activity.
- 16) Not to forward any non-school materials or communications.
- 17) Not to change settings or attempt to modify computers, monitors and other equipment.
- 18) Not to download or install software without the permission of a teacher or network administrator.

I also understand:

- That inappropriate use of technology resources, software, or equipment may result in the limitation or cancellation of access to computers and may also result in further disciplinary action. Inappropriate use of technology and the length of cancellation will be determined by the Technology Coordinator, Librarian or Principal.
- That Brent International School Subic is not responsible for any loss of service or data, and does not guarantee the privacy of email or of student-generated work.
- That System Administrators reserve the right to monitor student use of computers, including workstations, mail accounts, Internet activity, and student folders.

Student's Name

Student's Signature

Date

Parent/Guardian's Name

Parent/Guardian's Signature

Date